



Ellesmere Bowls Sub Centre

INSTRUCTION MANUAL
FOR
ON LINE EVENT ENTRY

FOR
LINCOLN BOWLING CLUB
&
ELLESMERE SUB CENTRE

LBC.12.3

1. PREAMBLE

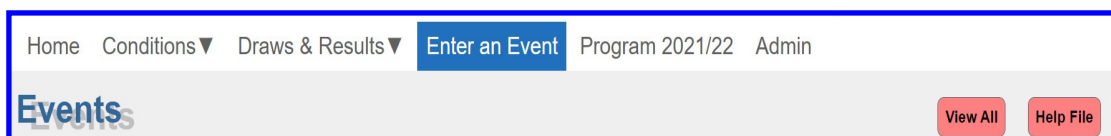
The reason why this help file has been written is because for the 2021-2022 Bowling Season an on-line event entry system is being introduced for the first time for both the Lincoln Bowling Club (LBC) and the Ellesmere Sub Centre.

Whilst we could have used such popular programs like Google sheets or Google forms or Microsoft forms it was decided that these utilities did not offer the features we sought in such a system. We therefore engaged web programmers to write a system that suited our specific requirements.

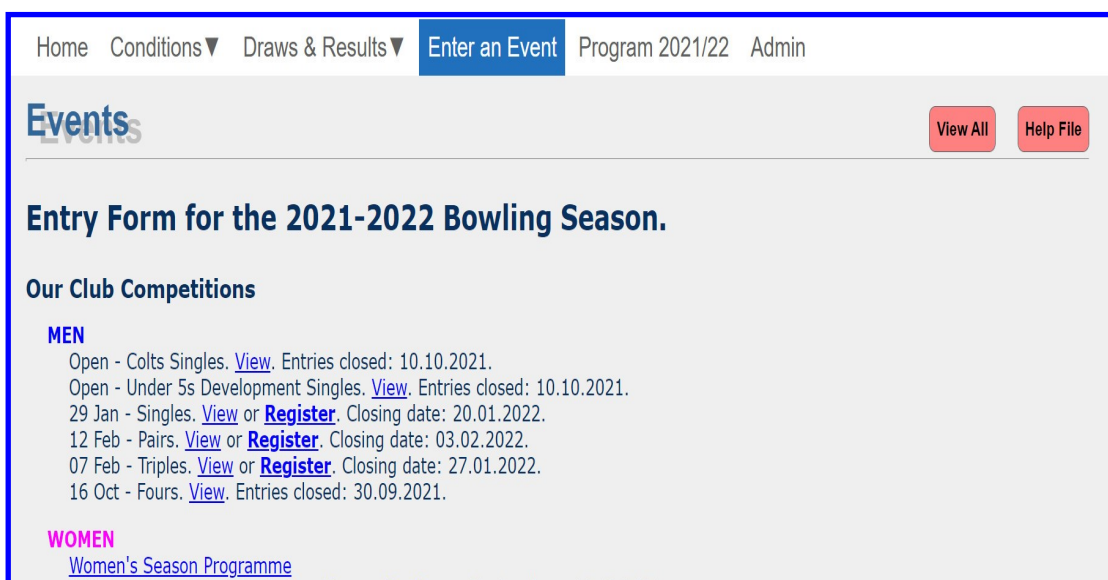
LBC successfully introduced the Burnside Bowling Club's, Tournament Management 10 (TM) program to run many tournaments in the 2020-2021 season and it was decided to encourage the Ellesmere Sub Centre, to trial TM for it's 2021-2022 competitions; and accordingly they agreed to adopt TM.

2. ONLINE ENTRY

This what the top menu system looks like:



Now click on the **Enter an Event** menu option and you will get this below:



As can be seen the Colts Singles entries closed 10.10.2021

When you scroll down the page further you get this:

Ellesmere Competitions
Some Events entries below are made via a link to the Ellesmere Web site

MEN
[Junior Singles](#)
[Singles](#)
[Pairs](#)
[Triples](#)
23 Oct - Rooster Cup. [View](#). Entries closed: 20.09.2021.

WOMEN
[Junior Singles](#)
[Singles](#)
[Pairs](#)
05 Oct - Ellesmere Cup. [View](#). Entries closed: 20.09.2021.
Fun Day.

MIXED
[Pairs](#)
Fours.
08 Jan - Fives. [View](#) or [Register](#). Closing date: 12.12.2021.
23 Oct - Chatterton Cup. [View](#). Entries closed: 20.09.2021.

Bowls Canterbury Inter-Club Competitions
Pre Christmas

MEN
30 Oct - 2 x 4s. [View](#). Entries closed: 25.09.2021.
30 Oct - 3 x 4s. [View](#). Entries closed: 25.09.2021.

WOMEN
30 Oct - 2 x 4s. [View](#). Entries closed: 25.09.2021.

MIXED
21 Oct - Under 5s Pairs. [View](#). Entries closed: 25.09.2021.

To see who has entered click [View](#) or button **View All** in the Top Menu.

To enter your name into this competition click the Blue [Register](#) word .

Event Registration **Closing date: 03.07.2021**

Men for Ellesmere - Rooster Cup

Please Log In to Enter the Event

Password:

To get the password please contact the President

To view our Privacy Policy please click [here](#)

The above window pops up and prompts you to enter the Password.

When the Log In Button is clicked the following page appears.

Event Registration **Closing date: 20.01.2022**

Men for Lincoln - Singles

Click an entry to edit

List of Registered Players

Bruce Gemmell	
Colin Stanbury	
Colin Stevenson	
Dave Spite	
Ewen Cameron	
Gordon Hope	
Jeff Barnes	
Kay Titheridge	
Kay Titheridge	(cancelled)
Luke Clark	
Lynton Withell	
Mark England	

Total Entries = 20

Click Add New and enter your details (below) and then click the **Register** button - Bottom left.

If it is a successful entry a message with a green background is displayed.

Event Registration **Closing date: 03.07.2021**

Men for Ellesmere - Rooster Cup

Register a New Player

Name:

Email address:

Note (50 char.):

To edit an entry just click it in the **List View** and the screen below is displayed.

Make your changes and then click the Save button.

Event Registration **Closing date: 03.07.2021**

Men for Ellesmere - Rooster Cup

Edit Registration for Joe Bloggs


Name:

Email address:

Note (50 char.):

Cancel registration:

Below is a listing of entries after a user has clicked the [View](#) link.

 **Lincoln Bowling Club**
Incorporated

Closing date: 16.08.2021

Men for Ellesmere - Rooster Cup

List of Registered Players

B Gemmell	
B Gemmell	
B Gemmell	(cancelled)
B Gemmell	
Bill Wilson	
Bruce Gemmell	
Dave Lawson	
Dave Lawson	
David Pugh-Williams	
Jennifer Kelly	
Jennifer Kelly	(cancelled)

Total Entries = 20

Teams may also be entered and below are a two screens showing test team entries.

The first picture show a successful Entry. [Note the green message background colour]

Ellesmere Bowls Sub Centre

Event Registration Closing date: **20.09.2021**

Men - Rooster Cup

Player Lincoln 1... Bruce Gemmel & Michael Begg & Mundy Carroll & Maurice Phiskie & Alan Haylock & Dave Grey registered

Edit Registration for Lincoln 1... Bruce Gemmel & Michael Begg & Mundy Carroll & Maurice Phiskie & Alan Haylock & Dave Grey

Name:

Email address:

Note (50 char.):

Cancel registration:

Ellesmere Bowls Sub Centre

Event Registration Closing date: **20.09.2021**

Men - Rooster Cup

List of Registered Players

Lincoln 1... Bruce Gemmel & Michael Begg & Mundy Carroll & Maurice Phiskie & Alan Haylock & Dave Grey

Total Entries = 1 Click an entry to edit